

PUBLIC INFORMATION



Information is available in several types media.

Assessment and taxation records are available upon request in several media formats. Requests must be received in writing with specific instructions for the media type: print, floppy disk, CD, or e-mail. The request must also include the name of a contact person, telephone number, and billing address information.

The data includes current ownership, the mailing address, values, tax amounts, and current recorded document references for all properties located in Clatsop County.

The location of the property is also included for most residential properties. The Internet web page for the Clatsop County government offices is under development. Visit the site for general contact information at: www.co.clatsop.or.us

Map copies are available at the following web site:

www.ormap.org/maps/index.cfm

Assessment & Taxation Data Request

PRODUCT & PRICE LIST

Assessment & Taxation Data Request

820 Exchange Street Suite 200
Astoria, Oregon 97103

CLATSOP COUNTY

REQUESTS FOR DATA

Requests for data must specify the type of data file needed. It is helpful for us to know how the data will be used to be sure the format used is compatible with the intended use. Requests must be submitted in writing and may be sent via mail service, e-mail, or fax. We will also accept the completed form included with this brochure.

Generally, data files are printed and charged the minimum rate per ¼ hour for programming and computer (network) use time. If requested, the data may be copied to floppy disk, CD, or sent via Internet e-mail. The costs for these data files are as indicated in the price list.

Data export files are raw data files which can be manipulated using a spreadsheet or database program. The export is generally saved as ASCII text with headers in tab de-limited format. Dbase2, 3, or 4, or Excel.xls are other format options. Due to the large size of the files, it is necessary to compress (zip) the data when it is copied to floppy disk, or e-mailed. Compressed data includes an executable file that may be incompatible with some systems. The user must unzip the file before attempting to use it.

Users must know how to use the data file with their equipment. We provide general instructions, however, we do not offer technical support.

PRODUCT & PRICE LIST

Programmer Time per hour Requests are prorated at a minimum charge of 15 minutes.	\$20.00 *
Computer Time per hour Requests are prorated at a minimum charge of 15 minutes.	\$25.00 *
1. Real Property or Manufactured Structure Map Index or Alphabetic Index All or specified criteria for maps, property class or neighborhoods. Printed.	Standard Report Time ¼ hr \$5 min plus \$0.25/page *
2. Mailing Labels Specify roll type: real, personal, or manufactured home properties. Printed.	\$0.50/page* plus Program & Computer Time *
3. Real Property Data Export Assessment information copied to CD or e-mail. 2.7 meg.	CD \$22.50 * FTP \$17.50 *
4. Tax Roll Data Export Tax roll information copied to CD or e-mail. 2.6 meg	CD \$22.50 * FTP \$17.50 *
5. Tax Roll CD-Rom Read only, find and search tax roll information from scanned images.	\$25.00 *
6. Sales Data 3-4 years data Real Property & Manufactured Homes Account numbers, values, and sales price from recorded documents copied to CD or e-mail in Microsoft Excel format.	One Time Only * CD 22.50 * E-mail \$17.50 *
Annual subscription: CD \$270.00 add shipping	
Appraisal Details ~Currently unavailable~ Room grid, square footage, inventory	Data Conversion in Progress
Shipping & Handling	\$7.50
Post Service Billing	\$7.50

* All fees are the lesser of the actual fee or of cost recovery

Request Form

Please list the product and format needed and any applicable deadline. Allow a minimum of 5 work days for turnaround.

Report Title or Number:

- | | |
|---|---------------------------------|
| <input type="checkbox"/> Map Index Printed | <input type="checkbox"/> CD |
| <input type="checkbox"/> Alpha Index Printed | <input type="checkbox"/> E-mail |
| <input type="checkbox"/> Mailing Labels Printed | <input type="checkbox"/> FTP |

Report Title or Number:

- | | |
|---|--------------------------------|
| <input type="checkbox"/> E-mail address: | <input type="checkbox"/> dBase |
| <input type="checkbox"/> ASCII text with headers | <input type="checkbox"/> Other |
| <input type="checkbox"/> Spreadsheet with headers | |

Details or Comments:

Name Date

Mailing Address E-Mail Address

Phone

Assessment & Taxation Data Request

820 Exchange Street Suite 200
Astoria, Oregon 97103

Assessment Office: 503-325-8522
Tax Office: 503-325-8561
Fax: 503-338-3638
Request Desk: 503-338-3632
Email: charris@co.clatsop.or.us